



## BID 006-HH11 – SECURITY SYSTEMS SERVICES CONTRACT PRE-BID MEETING – QUESTIONS AND ANSWERS

1. Q: What is the equipment type used at MDCPS locations?

A: American Dynamics, GE, Dedicated Micros, Pelco, NVT

2. Q: What are the wiring specifications on camera systems?

A: Refer to M-DCPS specifications for new/replacements not required to bring to current code.

3. Q: What is the timeline to acquire certification on different brands?

A: No time line can be specified, after bid award certification is necessary to perform service calls, monthly and quarterly inspections and vendors are expected to be certified once they are called out to service M-DCPS locations.

4. Q: Can vendor be awarded more than one group?

A: Yes, the vendors can be awarded more than one group.

5. Q: Does the vendor have to bid in all of the groups?

A: No, the vendors can bid on only one group or as many groups as they wish, however the bidders are required to respond to all items in a Group to be considered for award in that Group.

6. Q: Is there going to be a central monitor location?

A: Eventually, currently monitoring is at each facility.

7. Q: Is each group going to use one manufacturer only?

A: No

8. Q: Some schools have old equipment and others have new, how are you going to handle the situation?

A: The systems out of warranty are covered under this contract. All service calls are expected to have prompt responses, determination of warranty/non warranty related work is required under this contract.

9. Q: Is there any way to find what kind of brand is used in each school?

A: Scheduled site visits only.

10. Q: Is there any possibility to visit different schools that currently have different manufacturers?

A: Yes if companies request site visits.

11. Q: Who is maintaining the equipment in the schools now?

A: M-DCPS on a reactive response basis.



12. Q: If awarded the group, who's responsibility is it to buy a damaged item?

A: M-DCPS is responsible to purchase the damaged items, but should M-DCPS request the vendor to purchase the damaged items due to unforeseen circumstances such as time restraints the vendor will provide the equipment at the discounted price noted on the bid award. The vendor will then charge M-DCPS the discounted price of the damaged equipment on their monthly invoice.

13. Q: Is it necessary to be available 24/7?

A: Yes, including holidays.

14. Q: In regards to training, who requests the training? Is there any limit on training?

A: Requests should all be coordinated through Roger Russell and the training will be documented to discourage limitless training.

15. Q: Is there documentation of who is trained?

A: Not for each facility, however training will be scheduled as necessary and documentation will take place at that time.

16. Q: Are training videos acceptable?

A: Training videos are acceptable as a training tool, but not as the sole formal training.

17. Q: In older sites, what if the school has hanged cameras by themselves? Whose responsibility is it if there are any problems with that camera?

A: It is the awarded vendor's responsibility. Under this contract all cameras will be maintained.

18. Q: Does every unit have a PC or serial number?

A: As a general rule, yes.

19. Q: Up to what extent is it the vendor's responsibility when it comes to wiring?

A: Refer to question #2.

20. Q: Is the vendor responsible for vandalism?

A: The vendor is responsible to repair any vandalized equipment or systems. The vendor will then bill M-DCPS for all repairs due to vandalism.

21. Q: If a certain item is being provided by M-DCPS, where is it located? How is the delivery or pick-up of the item arranged?

A: The vendors will pick up items at Central, the same facility where the pre-bid meeting was held.



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22. Q: In digital equipment, if there is a virus in the computer, who is responsible to fix it?

A: No work is allowed on any Client stations other than software installation / upgrades and manufacture programming features. A virus on a computer is considered vandalism therefore the vendor is not responsible for it.

23. Q: What is the discount provided by the vendor when M-DCPS buys an item from them?

A: A minimum of 30% discount as per bid specifications.

24. Q: Clarification on how many manufacturers are being used now.

A: The 3 mentioned during the meeting.

25. Q: Can you please clarify our duties as stipulated in this contract? From paragraph 3.4A mentions "Devices which have failed due to age, wear, or any non-document able reason, shall be replaced by the vendor as a part of this base bid". During the meeting it was mentioned that M-DCPS capital task force would provide us the equipment in this case and we as the contractor would install it. Just wanted to clarify that the responsibility of the contractor will be to buy it and charge M-DCPS at the retail -30% pricing or get it from M-DCPS and install it. If my translation of this is invalid, can you please restate?

A: This is correct. The percentage discount will need to be 30% or higher if purchased from the awarded vendor. M-DCPS will provide the equipment in most instances.

26. Q: M-DCPS is requesting two letters from customers on which vendors have performed services to the sites of M-DCPS. I don't have any customers from these sites since we are a minority business company and are very small and don't have these types of customers yet. What do I do now?

A: Submit a bid, but provide documentation or letters from companies that you have provided services for. The information will be reviewed upon evaluation.